

## **2018 Ambassadors Fund for Cultural Preservation Large Grants Program**

The U.S Embassy is accepting project abstracts for the 2018 AFCP Large Grants Program until December 31, 2017. If, following the technical review, rating, and ranking of abstracts are invited to advance to Round 2, the Applicants shall submit full project proposals. This competitive global fund was established to help countries preserve cultural heritage and to demonstrate U.S. respect for other cultures. The projects selected to receive funding under this program will advance U.S. diplomatic goals and demonstrate the depth of U.S. respect for the cultural heritage of Montenegro. The Fund is aimed at preserving cultural sites or objects that have a historical or cultural significance to the cultural heritage of Montenegro. Since 2008, awards made through this program have usually ranged from \$200,000 to \$979,000 with an average award amount of \$480,000.

Completed project abstracts in English must be submitted electronically to [PodgoricaGrants@State.Gov](mailto:PodgoricaGrants@State.Gov) by **December 31, 2017**.

All proposals must comply with the [regulations and guidelines](#).

### **Regulations and Guidelines - Large Grants Program**

The U.S. Embassy Podgorica and the Cultural Heritage Center of the Bureau of Education and Cultural Affairs of the Department of State are pleased to announce the 2018 call for proposals for the Ambassadors Fund for Cultural Preservation (AFCP) Large Grants Competition.

AFCP was established to support countries in preserving their cultural heritage and to demonstrate U.S. respect for other cultures. The AFCP competition for Montenegro aims to preserve cultural sites or objects and museum collections of historical or cultural significance to the cultural heritage of Montenegro. This award is considered to be an important contribution to the preservation of world cultural heritage.

**COMPETITION FORMAT:** This opportunity consists of two application rounds: Round 1 (Project Abstract) and Round 2 (Full Proposal).

Completed project abstracts in English must be submitted electronically to [PodgoricaGrants@State.Gov](mailto:PodgoricaGrants@State.Gov) by **December 31, 2017**.

**The deadline for submitting project abstracts is December 31, 2017.**

During Round 1, the Applicants shall submit project abstracts.

**If, following the technical review, rating, and ranking of abstracts are invited to advance to Round 2, the Applicants shall submit full project proposals.**

**AWARD INFORMATION:**

Funding Instrument Type: Grant

Floor on Amount of Awards: US \$200,000

Ceiling on Amount of Awards: US \$ 979,000

**FUNDING AREAS:** The AFCP Large Grants Program supports the preservation of major ancient archaeological sites, historic buildings and monuments, and major museum collections that are accessible to the public and protected by law in the host country. Appropriate project activities may include:

- preventive conservation (addressing conditions that damage or threaten the site)
- stabilization (reducing the physical disturbance [settling, collapse, etc.] of a site)
- conservation (addressing damage or deterioration to a collection or sites)
- consolidation (connecting or reconnecting elements of a site)
- anastylosis (reassembling a site from its original parts)
- restoration (replacing missing elements to recreate the original appearance of a site, usually appropriate only with fine arts, decorative arts, and historic buildings)

**FUNDING PRIORITIES:** Applications for projects that directly support one or more of the following will receive additional consideration in FY2018:

- U.S. treaty or bilateral agreement obligations, such as cultural property agreement
- Disaster risk reduction for cultural heritage in seismically active and other disaster-prone areas
- Post-disaster cultural heritage recovery
- Preservation of inscribed World Heritage sites

**SPECIAL NOTE REGARDING SITES AND OBJECTS THAT HAVE A RELIGIOUS**

**CONNECTION:** The establishment clause of the U.S. Constitution permits the government to include religious objects and sites within an aid program under certain conditions. For example, an item with religious connection (including a place of worship) may be the subject of a cultural preservation grant if the item derives its primary significance and is nominated solely on the basis of architectural, artistic, historical, or other cultural (not religious) criteria.

**ELIGIBLE PROJECT APPLICANTS:** Eligible project applicants are reputable and accountable non-commercial entities, such as non-governmental organizations, museums, ministries of culture, or similar institutions and organizations, including U.S.-based organizations subject to Section 501(c)(3) of the tax code, that are registered and active in SAM.gov and able

to demonstrate that they have the requisite experience and capacity to manage projects to preserve cultural heritage.

**INELIGIBLE ACTIVITIES AND UNALLOWABLE COSTS:** AFCP will NOT support the following activities or costs, and applications involving any of the activities or costs below will be deemed ineligible:

- A. Preservation or purchase of privately or commercially owned cultural objects, collections, or real property, including those whose transfer from private or commercial to public ownership is envisioned, planned, or in process but not complete at the time of application
- B. Preservation of natural heritage (physical, biological, and geological formations, paleontological collections, habitats of threatened species of animals and plants, fossils, etc.)
- C. Preservation of hominid or human remains
- D. Preservation of news media (newspapers, newsreels, radio and TV programs, etc.)
- E. Preservation of published materials available elsewhere (books, periodicals, etc.)
- F. Development of curricula or educational materials for classroom use
- G. Archaeological excavations or exploratory surveys for research purposes
- H. Historical research, except in cases where the research is justifiable and integral to the success of the proposed project
- I. Acquisition or creation of new exhibits, objects, or collections for new or existing museums
- J. Construction of new buildings, building additions, or permanent coverings (over archaeological sites, for example)
- K. Commissions of new works of art or architecture for commemorative or economic development purposes
- L. Creation of new or the modern adaptation of existing traditional dances, songs, chants, musical compositions, plays, or other performances
- M. Creation of replicas or conjectural reconstructions of cultural objects or sites that no longer exist
- N. Relocation of cultural sites from one physical location to another
- O. Removal of cultural objects or elements of cultural sites from the country for any reason

- P. Digitization of cultural objects or collections, unless part of a larger, clearly defined conservation or documentation effort
- Q. Conservation plans or other studies, unless they are one component of a larger project to implement the results of those studies
- R. Cash reserves, endowments, or revolving funds (funds must be expended within the award period [up to five years] and may not be used to create an endowment or revolving fund)
- S. Costs of fund-raising campaigns
- T. Contingency, unforeseen, or miscellaneous costs or fee
- U. Costs of work performed prior to announcement of the award unless allowable per 2 CFR 200.458 and approved by the grants officer;
- V. International travel, except in cases where travel is justifiable and integral to the success of the proposed project;
- W. Travel or study outside the host country for professional development
- X. Independent U.S. projects overseas

**INELIGIBLE PROJECT APPLICANTS:** AFCP does not award grants to individuals, commercial entities, or to embassies or past award recipients which have not fulfilled the reporting requirements of previous AFCP awards.

**APPLICATION CLOSING DATE:** All Round 1 project abstracts must be submitted electronically via email on or before December 31, 2017.

**ROUND 1 PROJECT ABSTRACT REQUIREMENTS (DEADLINE: December 31, 2017):** The project abstract must include the following items:

- A. Project Basics, including title, project dates, location, and site.
- B. Project Applicant information, including contact information, DUNS Number, and SAM registration status.
- C. Special Designations (national monument, World Heritage Site, etc.).
- D. Law/s Protecting the Site or Collection (citations only).

- E. Project Purpose that summarizes the project objectives and desired results.
- F. Statement of Importance highlighting the historic, architectural, artistic, or cultural (non-religious) values of the site or collection.

**ROUND 2 FULL APPLICATION REQUIREMENTS (DEADLINE: March 1, 2018):**

Applicants may be invited to submit full project applications upon favorable review of the abstracts. The applications must fully satisfy the program objectives, funding areas and priorities, and the eligibility requirements specified above. Furthermore, to be considered complete, they must include:

- A. Revised project abstract, if applicable
- B. Revised SF-424, if applicable
- C. Proof of official permission to undertake the project and the full endorsement and support of the national cultural authority in the host country
- D. Project activities description that presents the project tasks in chronological order (NOTE: If the proposed project is part of a larger effort involving multiple projects supported by other entities, the plan must present the full scope of the preservation effort and the place of the proposed project within that larger effort)
- E. Project time frame or schedule that lists the major project phases and milestones with target dates for achieving them (NOTE: Applicants may propose project periods of up to 60 months [five years])
- F. Project participant information, including resumes or CVs of the proposed project director and key project participants
- G. Statement of urgency indicating the severity of the situation and explaining why the project must take place now
- H. Statement of sustainability outlining the steps or measures that will be taken to maintain the site or collection in good condition after the AFPCP-supported project is complete.
- I. Detailed project budget, demarcated in one-year budget periods (2018, 2019, 2020, etc.), that lists all costs in separate categories (Personnel, Fringe Benefits, Travel [including Per Diem], Equipment, Supplies, Contractual, Other Direct Costs, Indirect Costs, Cost Sharing); indicates funds from other sources; and gives a justification for any anticipated international travel costs
- J. Budget narrative explaining how the costs were estimated (quantity x unit cost, for example) and any unique line items in the budget

- K. Ten (10) or more high quality digital images (JPEGs) or audiovisual files that convey the nature and condition of the site or museum collection and show the urgency or need for the proposed project (collapsing walls, extensive water damage, etc.)
- L. Relevant supporting documentation, such as historic structure reports, restoration plans and studies, conservation needs assessments and recommendations, architectural and engineering records, etc., compiled in preparation for the proposed project

**COST SHARING AND OTHER FORMS OF COST PARTICIPATION:** There is no minimum or maximum percentage of cost participation required for this competition. When cost sharing is offered, it is understood and agreed that the applicant must provide the amount of cost sharing as stipulated in its application and later included in an approved agreement. **The applicant will be responsible for tracking and reporting on any cost share or outside funding, which is subject to audit per 2 CFR 200. Cost sharing may be in the form of allowable direct or indirect costs.**

**DUNS NUMBER AND SAM REGISTRATION:** Applicants requesting \$25,000 or more in federal assistance must have a Dun & Bradstreet Universal Numbering System (DUNS) number, a NATO Commercial and Government Entity (NCAGE) code, and be registered in the System for Award Management (SAM) prior to submitting full proposals. NOTE: This process can take weeks/months, especially for non-U.S. applicants. Applicants may acquire DUNS numbers at no cost by calling the dedicated toll-free DUNS number request line at 1-866-705-5711 or by requesting a number online at <http://fedgov.dnb.com/webform>. Non-U.S. based applicants may request a NCAGE code at <https://eportal.nspa.nato.int/AC135Public/scage/CageList.aspx>. SAM is the official, free on-line registration database for the U.S. Government. SAM.gov replaced the Central Contractor Registration (CCR), the Online Representations and Certifications Application (ORCA), and the Excluded Parties List System (EPLS) in July 2012. SAM.gov collects, validates, stores, and disseminates data in support of federal agency acquisition and grant award mission. Registration in SAM is free: <https://www.sam.gov/portal/public/SAM/>