Security Investigator - Duties and Responsibilities:

BACKGROUND INVESTIGATION  40% OF TIME

Performs the full range of personal background security investigative duties relating to the determination of suitability for employment with the embassy or associated agencies of Foreign Service local job applicants. This involves planning, investigating, fact finding, evaluating, and writing the report that will be the basis for the determination of the applicants suitability for employment. Similar personal background investigations are made for local citizens or alien residents in the country who are prospective spouses of American Embassy personnel.

INVESTIGATIVE AND RELATED: 15% OF TIME

Conducts investigations into a variety of cases concerning suspected fraudulent actions committed for the purpose of obtaining visas. These may include sham marriages, false identity, fraudulent claims or relationship to a U.S. citizen or of a child to a principal applicant for an immigrant visa. As requested, employee may investigate suspected irregularities on the part of Foreign Service National employees engaged in the issuance of visas. The FSNI directs plans, organizes and investigates matters on behalf of Diplomatic Security, and U.S. law enforcement agencies – namely the FBI, DEA, and DHS. Investigations pertain to criminal and counterterrorism cases, immigration/deportation matters, counterintelligence, employee misconduct, and personnel background investigations. The FSNI oversees criminal records collection in support of the aforementioned cases.

LIAISON: 15% OF TIME

Liaison with the Host National Police and US law enforcement. Establishes and maintains police contacts on all levels such as Police Director, Deputies Police Directors, Police Chiefs and Commander, etc. Also, establishes and maintains contacts with Custom Enforcement, Airports and Ports authorities.

Serve as the main coordinator between Host Nation Police/State Prosecutor Office and U.S. Embassy for ILEA trainings and other trainings provided by the U.S. Government.

PROTECTION OF PERSONNEL, EVENTS, AND FACILITIES: 15% OF TIME

FSNI provides necessary oversight and support to ensure U.S.-Montenegro protective operations and special events receive the appropriate level of support. S/he is the principal point of contact regarding the protection of high-ranking U.S. government officials (i.e., President, cabinet members, special envoys, congressional delegations, and other visiting VIPs and international protected persons) Chief of Mission, USG facilities, and personnel in Montenegro. S/he oversees U.S.-Montenegrin security arrangements for large events such as conferences, the Marine Corps Birthday Ball, and Independence Day Celebration.

PERSONNEL SUPERVISION: 10% OF TIME

Serve as a backup to Senior FSNI in his absence and supervise Residential Security Coordinator, Surveillance Detection Coordinator and Ambassador’s Protective Details.

Other duties as assigned. 5% OF TIME